



**Conductor: Marcus Pashley**

**Rehearsal Accompanist: Jean Douglas Tutt**

In concert at **Guildford Cathedral** on **Saturday 7<sup>th</sup> July 2018 at 7.30 pm**

**Nine Rehearsals at 7.30 pm. on Wednesdays from May 2nd 2018 (No rehearsal on May 30th) at Guildford Baptist Church, Millmead Centre, Bury Fields, Guildford, Surrey GU2 4AZ**

Free to students 18 and over in full or part-time education

All others £50 (£60 after April 8<sup>th</sup>) including music hire

**Workshop** 26<sup>th</sup> May, 2-5 pm: £12. You can pay for both at once

For more information please visit our website [www.surreyfestivalchoir.org](http://www.surreyfestivalchoir.org)

**To enrol** please do so on our website at [www.surreyfestivalchoir.org/register.pl](http://www.surreyfestivalchoir.org/register.pl) or use the form below and send with payment to

Liz Scott, 19 Bloxham Road, Cranleigh, Surrey. GU6 7EY

**You will also need to sign the Privacy Declaration overleaf.**

Name .....

Address.....Post Code.....

Telephone.....Email.....

Voice (please circle)    Soprano 1    Soprano 2    Alto 1    Alto 2    Tenor 1    Tenor 2    Bass 1    Bass 2

I require free hire scores    POULENC (Salabert ed.)     RUTTER (OUP ed.)

Workshop   

**Gift Aid:** If you are a UK taxpayer SFC can reclaim the tax you have paid on every donation you make. For every £1 you give we can claim up to 25p back from the HM Revenue & Customs at no extra cost to you.

I want to Gift Aid my donation. Please treat all gifts of money that I have made in the past 4 years and all future gifts of money that I make from the date of this declaration as Gift Aid donations. I am a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax than the amount of Gift Aid claimed on all my donations in that tax year it is my responsibility to pay any difference.

Signed .....Date.....

Please include a stamped addressed envelope or ask for an email if you require acknowledgement.

Registered Charity Number 1009914

**Privacy Notice. We are now required by law to have explicit consent to recording and using your personal information. Our Privacy Notice on the website explains how we record and use your personal information.**

**Members Privacy Conditions:**

When you join the choir we record your name, email and postal address, telephone number, voice part and whether or not your subscription is Gift Aided. We also keep a variety of non-personal information (music borrowed, fees paid, year in which you last sang in the choir, committee membership). This information is recorded in an offline database. An online copy is maintained on a server located within the EU. All processing is done within the EU. If you use any of our website applications your activity is written to a logfile and for those applications that require it you will be asked for a password which is recorded in a secure manner.

We will contact you regularly about choir matters, giving you news about the choir, informing you about rehearsals, the AGM, concerts and other choir events, inviting your feedback and for administrative information associated with the choir or this list. Contact is normally by email but at our choice may be by telephone, text or surface mail.

We process your data for administrative purposes to create and print membership lists. We also record rehearsal and concert attendance as well as ticket sales that we make directly to members.

Your personal information is never revealed to others or used to send messages on behalf of third parties. The only exception is that we will reveal your name, address and donation amounts to HMRC if you have given us permission to claim Gift Aid. In the unlikely event of suspected illegal activity we would also be obliged to disclose personal information to law enforcement officials. In the event of amalgamation, the combined choir will continue to record and process your personal information, subject to these privacy conditions.

Consent to our privacy notice was required when you first became a member. Explicit consent is now a part of the registration process. Unless you have given your consent by 25<sup>th</sup> May 2018 we will delete your personal information from the Members List.

If you have not registered to sing with the choir for a period of our choice, usually five seasons, your personal information will be deleted from the Members List. You can also ask to have your personal information deleted at any time by contacting [members@surreyfestivalchoir.org](mailto:members@surreyfestivalchoir.org). When we delete your personal information from the Members List we will ask for your consent to move your name and email address to the Mailing List.

If anything in these Privacy Conditions is not acceptable to you, you should not become a choir member.

**Please fill in whether or not you are intending to sing this year:**

Name.....

Address.....Post Code.....

Telephone.....Email.....

**To give your consent for us to keep this information, please check all three boxes:**

- I confirm I have read and understood the Privacy Notice
- I confirm that my personal information is correct
- I consent to having my personal information recorded and used as described in the Privacy Notice

Signature .....

Date .....