

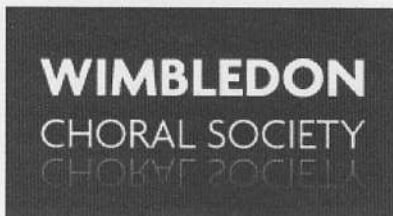
WIMBLEDON CHORAL SOCIETY

Notice of ANNUAL GENERAL MEETING
to be held
on Monday 3 October 2016
at 7.30pm
at The SPACE, Wimbledon Library, Wimbledon Hill Road, Wimbledon SW19
7NB

AGENDA

1. Minutes of the last AGM – 5 October 2015
2. Matters arising from the Minutes
3. Treasurer's Report
4. Election of Officers and Committee
5. Music Director's report
6. Summary of survey results
7. Chairman's Report
8. Any Other Business

Deborah Raymond
General Secretary



Registered Charity Number 263150
www.wimbledon-choral.org.uk

PRESIDENT
MUSICAL DIRECTOR

Ian Partridge CBE
Neil Ferris BMus (Hons) ARCM MMus

ANNUAL REPORT

for the year ended 30 June 2016

Objects

The Objects of the Society are to promote, improve, develop and maintain public education in and appreciation of the art and science of choral music by the presentation of public concerts and other activities involving or relating to choral music.

Governance & Administration

Wimbledon Choral Society, 13 Augustus Court, Augustus Road, London SW19 6NA, is registered with the Charity Commissioners (No. 263150) and operates under the same name within the rules of a revised Constitution adopted on 24 September 2001 and approved by the Charity Commissioners.

The Charity is administered by a Committee as defined by the Constitution comprising of an Executive Group of Trustees, who are registered with the Charity Commission, plus other Society members making up the full Committee. All of the Committee roles are occupied by Society members only and all members are eligible for any of the roles. No member of the Committee, Trustee or otherwise, is paid for his or her role. For the season ended 30 June 2016 the members in these roles were:

Society Members

Chairman	+	Sarah Hendry
Vice-Chairman	+	Christine Evans
General Secretary	+	Deborah Raymond
Treasurer	+	John Bright
Publicity Officer	+	(vacant)
Concert Co-ordinator	+#	Dominic Beecher
Sponsorship Officer	#	
Membership Secretary		Laura Stewart
Librarian		Vicky Isaacs
Voice Representatives	*	Helen Edwards, Gwen Clayton
	*	Diana Tsung, Corina Scott
	*	Simon Wood
	*	Colin Lambert, Peter Hickson

Ex Officio Appointment

Music Director	Neil Ferris
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- + Trustees of the Society and Members of the Executive Group.
- # These posts are appointed or co-opted by the Committee as permitted by the Constitution and are, therefore, not elected at the Annual General Meeting.
- * Voice Representatives are elected for a two-year period, one of each voice part retiring each year.

Employees

The Society has no employees. During the 2015/2016 season, two professional musicians in the capacities of Music Director and Rehearsal Accompanist were hired on a renewable contract or ad hoc basis to assist the Society in fulfilling its Objects.

Advisers

Bank
Independent Examiner

Santander
Annette Cowley, BA(Hons), FCA

Public Benefit

In devising the plan of events for the season, the Trustees were mindful of the guidance on public benefit by the Charity Commission, as expressed in Section 17 of the Charities Act 2011. Particular focus had been on the diversity of venues used, concert content and providing as wide an access to the Society's events as possible in terms of ticket prices charged.

- Four different venues were used, three in central London and the fourth locally in Wimbledon – a mix of purpose-built venues and churches/cathedrals.
- The diversity of programme content this season included two well-known choral works, a programme of music from Baltic composers and a traditional Christmas concert.
- All of the events promoted by the Society for which tickets were required offered significantly reduced ticket rates for the younger members of our audiences.
- In common with many other similar organisations, the Society is open to all subject to applicants being assessed to determine if they possess the standard of vocal ability required of membership of the Society, that standard being agreed between the Society's Committee and the appointed Music Director.
- Reduced membership subscriptions are available for full-time students, those under the age of 26, and those who are registered as unemployed.

Events for the year ended 30 June 2016

As usual, the Society put on an ambitious and varied core programme of four concerts:

28 November 2015: Bach's Christmas Oratorio (parts 1, 2, 3 & 6) at Southwark Cathedral;

19 December 2015: Christmas Carols for Choir and Audience at St Paul's Church, Southfields;

20 March 2016: Rossini's *Petite Messe Solennelle* at Cadogan Hall, London;

11 June 2016: *Ikons*: Music from or influenced by Eastern Europe at St John's Church, Waterloo.

Full details can be found in the Past Events section of the website. All the concerts promoted by the Society were very well attended (full houses for the November, December and June concerts, and ticket sales of nearly £12000 in March at Cadogan Hall. Feedback from all the concerts was very complimentary about the high musical standard achieved by the choir. "The standard of Saturday's concert would have matched any of the symphonic choruses that perform with the professional orchestras in London"; (Bach); "I was deeply moved by Rachmaninov's *Vespers* sung by the choir: perfect, strong yet sensitive ... a tingling of the senses." (*Ikons*); "Where some amateur choruses can give the impression of dutiful performers, how heartening it was to see singers of all ages who clearly adore singing." (Mark Pullinger, www.bachtrack.com) (Rossini).

In addition to its core programme, the choir participated in a number of other events. In October, the Society took part in a project led by the Merton Music Foundation to record a Christmas music CD for the Doxa Deo charity, a copy of which was to be included in every hamper distributed by the charity around Christmas for those in need within the Borough of Merton. Wimbledon Choral Society recorded two tracks, one of which was an arrangement by our accompanist Michael Higgins of *Tomorrow Shall Be My Dancing Day*. Once again, in November, the Society was invited to form part of the Festival Chorus for the Royal British Legion Festival of Remembrance at the Royal Albert Hall. As always, it was a huge privilege to take part in such an important national event.

Members are encouraged also to take part in choral events organised by other choirs and organisations to widen their knowledge and experiences, in addition to those joint ventures that may be planned from time to time as part of the Society's programme.

Responsibilities of the Trustees in relation to the Financial Statements

The law applicable to charities in England & Wales requires the Trustees of this Society to prepare financial statements for each financial year which give a true and fair view of the Charity's financial activities during the year and of the financial position of the Charity at the end of the year.

In preparing the financial statements giving a true and fair view, the Trustees are required to follow best practice in the following:

- Select suitable accounting policies and apply them consistently,
- Make judgements and estimates that are reasonable and prudent,
- State whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures being properly disclosed and explained in the financial statements,
- Prepare the statements on a going concern basis unless it is deemed inappropriate to assume the Charity will continue in operation on that basis.

The Trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the Charity and enable it to ensure that financial statements comply with the applicable law. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Financial Matters

With the exception of the professional musicians in the capacity of Music Director and Rehearsal Accompanist, the Society is totally dependent on the services of its membership and others as unpaid volunteers. Full details of the financial statement of accounts for this past financial year are filed with the Charity Commission with this Annual Report.

As expected, compared with the previous exceptional centenary season, the Society's income from both charitable and social and fundraising activities was substantially lower in this financial year, more in line with earlier years. However, our main source of income, members' subscriptions, remained very healthy with membership dropping only slightly (membership rose during our centenary season due to the draw of performing in the Royal Festival Hall). The Society maintained prudent control of its finances, with administrative costs representing only 11.7% compared to charitable expenditure.

The young singer bursary scheme continued from the previous years with two young tenors working and singing with the choir, and again proved its worth during the season. The Society made a donation from its unrestricted funds towards a project which is developing plans for an international standard concert hall in Wimbledon. If realised, this would in due course significantly further the Society's objectives by enabling it to perform more regularly to a local audience. The Society also commissioned a Christmas carol from an upcoming composer, to be performed at its Christmas 2016 concert.

In accordance with the reporting requirements laid out by the Charity Commission, the Executive Committee of the Society is mindful to maintain adherence to the Reserves Policy as noted on the next page. In addition, it ensures that there are good and sufficient financial controls in place.

Society Representatives

Gift Aid Officer
Making Music Representative

John Bright
Neil Dennis

Reserves Policy

The Society has a financial Reserves Policy that has been in force since the adoption of the current Constitution. Details of this Reserves Policy can be obtained by using the link in the 'About Us' section on the Society's website.

In essence, the Trustees consider it prudent that the Society should seek to maintain a reserve that is substantial enough to cover the costs of at least two concerts, and preferably the cost for a whole season, in order to guarantee the quality of service.

Risk Management

The Trustees perform regular reviews of its operations and strategic objectives to ensure adherence to its principal charitable objects and financial controls. They are satisfied that there are sufficient systems and procedures in place to identify and address in a timely manner those risks that the Society may face from time to time. A constant potential risk throughout any season is that of having to cancel one or more concerts at short notice. Implementation of the Reserves Policy above together with subscription to Making Music's insurance scheme is agreed by the Trustees as being of an adequate nature to minimise this particular risk.

Financial Controls

The Trustees also perform regular reviews of its financial controls to ensure compliance with the Charity Commission's guidance of internal financial controls for charities. Notable controls include:

- Annual budgets of income & expenditure are prepared for, debated by and approved by first the Trustees then by the full Committee.
- Performance is measured against the budget at regular intervals, with explanations as needed.
- All members of the full Committee are provided with regular updates on the financial performance of the Society and these are discussed at every meeting, both for the Executive team and the full Committee.
- All accounting records are held and processed within an approved accounting software package.
- The accounts are maintained and reported in compliance with the SORP standards in practice and as published by the Charity Commission.
- A qualified Independent Examiner is appointed to validate the annual accounts prior to publication and approval by the Society.
- The Society does not engage the services of professional fundraisers.
- The Society is registered with the Gift Aid scheme and ensures the records for this are kept up to date.
- Great care is taken to ensure the accounts reflect the distinct separation between expenditure for charitable purposes and that for other events. This is described and annotated clearly in the annual published accounts submitted to the Charity Commission.
- There are no trading activities other than the direct sales of tickets for events in furtherance of the Society's Objects. There is no trading subsidiary connected with the Society.
- The Society does not make grants to any other third party.
- All payments from the Society's bank accounts require two signatures from an approved list of signatories. This includes cheques, BACS payments and transfers between accounts.
- Expenses are reimbursed only in those cases where both (1) an individual has incurred those expenses in the course of carrying out the Society's business and (2) prior agreement has been obtained from either the Society's appointed Treasurer or Chairman or both.

Sarah Hendry
Chairman for the year ending 30 June 2016
For and on behalf of the Trustees
www.wimbledon-choral.org.uk

WIMBLEDON CHORAL SOCIETY

Minutes of the Annual General Meeting held on Monday 5th October 2015 at St. Mark's Church, Wimbledon

The meeting began at 19.30 with Neil Dennis in the chair and approximately 120 members in attendance.

Minutes of the previous Annual General Meeting held on 6th October 2014

The minutes of the 2014 AGM were amended by changing 'strength's' to 'strengths' in the MD's report. Approval of these minutes was proposed by Gillian Clarke and seconded by Su Lambert. The minutes were signed by the Chairman as a true record.

Matters Arising

There were no matters arising.

Music Director's Report

The Music Director began his report by thanking all those who make rehearsals and being Music Director such a pleasure. From his first interview with the choir, he had identified a sense of purpose, professionalism and warmth within the committee. He thanked Neil D for everything he has done and for enabling the MD to carry out his duties and devote time to the musical development of the choir. He thanked the committee as a whole for another great year especially all the centenary celebrations. Neil F also thanked his colleague, Michael Higgins, for everything he brings to the society including his musical arrangements and compositions. Laura, the Membership Secretary, was thanked for welcoming new members and organising their introduction to the choir. The Librarians, current and past, were thanked for their enormous contribution to the choir. Finally, Neil F thanked the whole choir for its tremendous energy, passion and love for singing which were exemplified by the performance of the Brahms Requiem in March and by the contemporary concert in the summer.

The MD mentioned that the choir would not be able to perform in Guildford cathedral until all the renovations are completed in 2017. An assessment will be made of the future viability of Cadogan Hall as a performance venue following our March 2016 concert. The committee continually reappraises the size of the choir in the context of potential venues and the continuing musical development of the choir. He encouraged members to let their Voice Reps know their views on this subject. Some members of the choir will be auditioned again in the summer of 2016. Neil emphasised that nobody would be asked to leave immediately after these auditions but would be given feedback on development goals and, if relevant, be able to choose their own retirement date.

Neil F ended his report by congratulating the choir on the way it has engaged with rehearsals of Bach's Christmas Oratorio.

Chairman's Report

- This report was the Chairman's 18th and final Annual Review as he anticipated that his successor would be appointed by the end of the AGM.
- Highlighting some of the aspects of the society's 100th anniversary season, he began with the opening concert which contained music and poetry touching on the period around WW1. The choir also performed Dvorak's *Stabat Mater*, the first work performed by the Wimbledon 1914 Choral Society in March 1915.
- The choir was fortunate to get a slot at Southwark Cathedral for its Christmas concert which was attended by an estimated 500 people. The cathedral resounded to the sounds of Resounding Brass and it is hoped that WCS can perform another Christmas concert there in the not too distant future.
- Whereas the first concert of the season looked back, the final concert looked forward and included music by contemporary, living (with one exception) British composers. Some of the music was hard-going but the choir rose to the occasion and delivered a confident and accomplished performance.
- For the Chairman, the highlight of the season had to be the Centenary Concert in the Royal Festival Hall in March, almost 100 years to the day since the very first concert in March 1915. This concert was a year in the making with a lot of hard work and planning ahead in order to ensure it was a success. It was a moment of huge pride for Neil demonstrating the choir's commitment, work ethic, perseverance in learning German and determination to fill the venue.
- The concert showcased the progress the choir has made over the years. Michael Ashcroft, WCS' MD for 30 years, set the foundations and Neil has built on these. The choir takes more ambitious programmes in its stride and is willing to tackle a variety of contemporary composers.
- The notable success of the RFH concert has put the choir on a sound financial footing and enabled it to consider commissioning a substantial new choral work.
- The choir is in great shape with regard to membership numbers, reputation and finances. It has built links with other organisations and has an active social side.
- Neil expressed his sincere thanks to the MD, Michael Higgins, the executive team, the full committee and all those who ensure the smooth running of the society. He also added particular thanks to Tilly Richardson for her fantastic work over many years as Marketing & Publicity Officer and who is standing down from this role. Finally, special thanks were extended to every member of the choir for their continued support and willingness

- Neil stated that it had been a privilege to serve as WCS's chairman and that he would be continuing his involvement in the choir albeit in a reduced role.

Treasurer's Report

The Treasurer had viewed the financial year with trepidation due to the unknown quantities of the society's first concert at the Royal Festival Hall and the centenary celebrations. For the first time, the budget anticipated a loss of £10,000 but the result for the year ended 30 June 2015 was a profit of £18,000. With regard to the RFH concert the Treasurer had conservatively anticipated an audience of 1200 since the choir had never sold more than 800 tickets for a single concert. Just over 2000 tickets were sold which is a fantastic result both financially and musically. A team of volunteers, including Brigid Aglen and Diana Tsung, organised a series of fund raising events which included a very successful ceilidh in January and finished with a well-attended and magnificent party after the summer concert, a fitting end to the centenary celebrations. WCS' reserve policy is to hold between £70-80,000 to cover unexpected financial losses. As the society now has nearly £110,000 in cash and investments this leaves a surplus which can be used for commissioning a work or hiring larger venues.

The Independent Financial Examiner, Emma Scott-Smith, has indicated that she would like to stand down from this role and the Treasurer appealed for a volunteer to replace her. He also encouraged all members to complete gift aid declarations.

The adoption of the Annual Report and Accounts for y/e 30 June 2015 was proposed by Colleen Spalding, seconded by Penny Homer and carried unanimously.

The Treasurer proposed that subscription rates for full members be increased to £130 (£124) and to £65 (£62) for registered unemployed/under 26's. The rate for full-time students will remain at £25. The subscription rates were proposed by Sarah Hendry, seconded by Fiona Gledhill and carried unanimously.

Election of Executive Group and Officers

The following officers were proposed for election to the Executive Group of the Committee: -

Sarah Hendry	Chairman
Christine Evans	Vice-Chairman
Deborah Raymond	General Secretary
John Bright	Treasurer

These elections were proposed by Laura Stewart, seconded by Jessica Kohler and carried unanimously. The role of Publicity Officer remains vacant following the retirement of Tilly Richardson at this AGM.

The following officers were proposed for election to the Committee: -

Vicky Isaacs	Librarian
Laura Stewart	Membership Secretary

These elections were proposed by Janet Gout, seconded by Janice Guthrie and carried unanimously.

The following Voice Representatives were proposed for election for a two-year term: -

Gwen Clayton (Sop 1)
Corina Scott (Alto 2)
Simon Wood (Tenor)
Peter Hickson (Bass 1)

These elections were proposed by Colin Lambert, seconded by Tim George and carried unanimously.

Any Other Business

1. A sub-committee is to be set up to explore the options of commissioning a new work.
2. The choir has been asked by Merton Music Foundation to record a couple of carols for a Xmas CD which will form part of a hamper distributed by a charity. This is a community event and members were encouraged to participate in the recording.
3. A sub-committee is also being set up to organise a tour for the 2017 Spring Bank Holiday and members were asked to volunteer to be part of this.
4. A question was asked whether there had been any progress on building the new concert hall. Discussions and ideas are still ongoing although nothing concrete has emerged.
5. Concern was expressed by a member about the growing size of the choir and the difficulty of finding venues to accommodate everybody. In response, Neil F stated that he was not in favour of closing sections of the choir as this ran the risk of stemming the inflow of new blood although the committee recognised that options for managing the size of the choir had to be discussed.

There being no other business, the meeting closed at 20.30.

WIMBLEDON CHORAL SOCIETY

Registered Charity No. 263150

ANNUAL ACCOUNTS YEAR ENDED 30 JUNE 2016

together with Independent Examiner's Report

Accounting Statement

SECTION A

Statement of Financial Activities

Name of charity: Wimbledon Choral Society
 Charity Commission registered number: 263150
 For the financial year ended on: 30 June 2016

		Total this year		Total last year	
	Notes	£	£	£	£
INCOME & ENDOWMENTS FROM NORMAL ACTIVITIES					
Donations & legacies	2.1	31,720		37,590	
Charitable activities	2.2	37,071		82,103	
Other trading activities	2.3	1,095		7,808	
Income from investments	2.4	420		216	
Other income	2.5	422		474	
Total income & endowments			70,728		128,191
EXPENDITURE ON					
Charitable activities	3.1	63,426		79,880	
Raising funds	3.2	366		7,968	
Other expenditure	3.3	5,475		7,421	
			69,267		95,269
Net income/(expenditure) from normal activities			1,461		32,922
Net gains/(losses) on investments	8		223		905
Net expenditure from one-off activities	3.5		(2,718)		(2,000)
Total funds brought forward	12		109,365		77,538
Total funds carried forward	12		108,331		109,365

YEAR ENDED 30 JUNE 2016

	Notes	Total this year £	Total last year £
Current Assets			
Stocks	9.1	1,438	2,683
Debtors	9.2	16,246	1,615
Cash at bank and in hand	9.3	84,849	84,548
Investment		21,438	21,215
Total current assets		<u>123,971</u>	<u>110,061</u>
Creditors: Amounts falling due within one year	10.1	15,640	696
NET ASSETS		<u>108,331</u>	<u>109,365</u>
Funds			
Unrestricted	12	87,701	107,964
Restricted	11/12	20,630	1,401
		<u>108,331</u>	<u>109,365</u>

Signed by two trustees on behalf of all the trustees

Signed C J Bright.....
Hon Treasurer

Signed S Hendry.....
Chairman

Date 1st September 2016

Note 1 General Notes**Accounting policies****Basis of accounting**

These accounts have been prepared under the historical cost convention in accordance with: the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities (Charities SORP FRSE) (effective 1 January 2015) and applicable accounting standards and the Charities Act 2011.

Change in basis

There has been no change to the accounting policies (valuation rules and methods of accounting) since last year

Note 2 Analysis of Income and Expenditure**Fees for examining the accounts**

No fees have been paid to the independent examiner either for reporting on the accounts or for any other purpose

Income & endowments from

Note sub note		This year		Last year	
		£	£	£	£
2.1	Donations & legacies				
	Membership subscriptions	23,749		24,413	
	Tax refunds	3,911		4,040	
			27,660		28,453
	Other donations				
	Donations	1,980		6,183	
	Sponsorship	0		600	
	Friends	1,645		1,550	
	Tax refunds	435		804	
			4,060		9,137
			<u>31,720</u>		<u>37,590</u>
2.2	Charitable activities				
	Concerts	30,863		72,023	
2.6	Other musical events	0		4,635	
	DVD sales	1,077		0	
	Sales of folders	78		45	
2.7	Music library	5,053		5,400	
			<u>37,071</u>		<u>82,103</u>
2.3	Other trading activities				
2.8	Social & fundraising activities	1,095		7,808	
			<u>1,095</u>		<u>7,808</u>
2.4	Investment income				
	Bank interest	420		216	
			<u>420</u>		<u>216</u>
2.5	Other				
	Refreshments	388		474	
	Miscellaneous income	34		0	
			<u>422</u>		<u>474</u>

Note 2

Analysis of Income and Expenditure (continued)

	This year £	Last year £
2.6 Other musical events		
Income:		
Workshop	0	0
European Sacred Music	0	560
Will Todd	0	2,991
Masterclass	0	1,084
Total income	<u>0</u>	<u>4,635</u>
Expenditure:		
Workshop	1,335	0
Bnrandenburg Festival	0	1,482
Will Todd	0	1,893
Masterclass	0	551
Total expenditure	<u>1,335</u>	<u>3,926</u>
(Deficit)/surplus on event(s)	<u>(1,335)</u>	<u>709</u>

2.7 Music library				
Income		5,053		5,400
		5,053		5,400
less	purchases	3,693		4,321
	library expenses	428		450
		(4,122)		(4,771)
		<u>931</u>		<u>629</u>

	£ Fundraising stall	£ Mugs	£ Proms in the Garden	£ Quiz Night	£ Ceilidh	£ Centenary celebrations	£ This year	£ Last year
2.8 Social & fundraising activities								
Income		334		761			1,095	7,808
less expenditure		184		182			366	7,968
	<u>0</u>	<u>150</u>	<u>0</u>	<u>579</u>	<u>0</u>	<u>0</u>	<u>729</u>	<u>(160)</u>

SECTION C

Notes to the Accounts (continued)

Note 2

Analysis of Income and Expenditure (continued)

2.9 Concerts	Christmas Oratorio Southwark Cathedral 28 November 2015	Carol Concert St Paul's Southfields 19 December 2015	Rossini Cadogan Hall 20 March 2016	Ikons St John's Waterloo 11 June 2016	This year	Last year
	£	£	£	£	£	£
Income:						
Ticket sales	7,525		11,875	5,260	28,956	62,599
Programme sales	459	4,296	584	405	1,448	2,848
Sponsorship					0	4,600
Refreshments		159			159	326
Other income	150			150	300	1,650
Total income	8,134	4,455	12,459	5,815	30,863	72,023
Expenditure:						
Hire of venue + commission						
Orchestra	4,058	600	5,407	720	10,785	20,875
Professional Fees	7,130				7,130	15,620
Organist/pianist	2,950	700	4,300	1,300	9,250	9,650
Chorus extras	350	500		550	1,400	2,300
Music & instrument hire		50	150		150	0
Printing & publicity	689	292	2,480	943	2,530	532
Performing rights	1	81	1,170	150	3,094	4,836
Refreshments		261			232	176
Staging		800	2,206	218	261	222
Other expenditure	450				3,674	995
Plasma Screens	2,622				0	0
Total expenditure	18,250	3,284	15,713	3,881	41,128	55,206
Surplus/(deficit) on concert	(10,116)	1,171	(3,254)	1,934	(10,265)	16,817

SECTION C Notes to the Accounts (continued)

Note 2 Analysis of Income and Expenditure (continued)

Expenditure on

Note sub note		This year		Last year	
		£	£	£	£
3.1	Charitable activities				
2.9	Concerts	41,128		55,206	
2.6	Other musical events	1,335		3,926	
	Rehearsal fees	10,785		10,880	
	Hire of rehearsal hall	4,669		4,527	
2.7	Music library	4,122		4,771	
	Cost of DVDs	1,020		532	
	Music folders	367		38	
			<u>63,426</u>		<u>79,880</u>
3.2	Raising funds				
2.8	Fundraising activities	366		7,968	
			<u>366</u>		<u>7,968</u>
3.3	Other expenditure				
	Publicity	1,738		3,517	
3.4	Administration	1,610		2,020	
	Insurance	95		65	
	Subscriptions & affiliations	350		350	
	Refreshments	110		123	
	Bank charges	0		0	
	Music library depreciation	1,512		1,284	
	Miscellaneous expenditure	60		62	
			<u>5,475</u>		<u>7,421</u>
3.4	Administration				
	Annual General Meeting	32		68	
	Committee room hire	85		85	
	Printing, postage & stationery	373		404	
	Other admin expenditure	0		1,463	
	Computer software & maintenance	1,120		0	
			<u>1,610</u>		<u>2,020</u>
3.5	Income/(Expenditure) from one-off activities				
	Fee for Golden circle film	1,487		0	
	Bursaries	(2,070)		(2,000)	
4	Donation re Wimbledon Concert Hall	(1,635)		0	
	Christmas carol commission	(500)		0	
			<u>(2,718)</u>		<u>(2,000)</u>

SECTION C Notes to the Accounts (continued)

Note 4 Grants Made

The charity made a donation of £1,635 in respect of a new concert hall to be built in Wimbledon.

Note 5 Paid Employees

The charity does not have any employees

Note 6 Trustees and other Related Parties

No payments or reimbursement of out-of-pocket expenses were made to a trustee for expenses incurred by a trustee as a trustee

The charity made no related party transactions

Note 7 Tangible Fixed Assets

The charity does not have any tangible fixed assets

Note 8 Investment Assets

The charity invested £15,000 to acquire 102,420 units in the M&G Charifund. These are included in the Balance Sheet at market value at 30th June 2016. The unrealised gain is shown in the Statement of Financial Affairs.

Note 9 Stock, Debtors and Cash

		Amounts falling due within one year			
		This year		Last year	
		£	£	£	£
9.1 Stocks					
Music library		863		1,692	
Mugs		489		672	
Music folders		86		319	
			<u>1,438</u>		<u>2,683</u>
9.2 Analysis of debtors					
Trade debtors		0		0	
Non trade debtors		0		0	
Prepayments		298		257	
Accrued income		15,948		1,358	
			<u>16,246</u>		<u>1,615</u>
9.3 Cash					
Current account		42,200		40,960	
Social Account		600		7,528	
Business deposit account		22,914		17,127	
NSB investment account		19,095		18,893	
Petty Cash		40		40	
			<u>84,849</u>		<u>84,548</u>

Note 10 Creditors

		Amounts falling due within one year			
		This year		Last year	
		£	£	£	£
10.1 Analysis of creditors					
Trade creditors		4,149		180	
Accruals		11,490		516	
Income in advance		0		0	
Other creditors		0		0	
			<u>15,640</u>		<u>696</u>

SECTION C**Notes to the Accounts (continued)****Note 11 Endowment and Restricted Funds**

The charity has no endowment funds but three restricted funds as shown in Note 12 below
Movement of Major Funds.

Note 12 Movement of the Major Funds

	Fund Bal b/f	Income	Expenditure	Funds Transferred	Fund Bal c/f
Unrestricted income fund	107,964	71,343	(72,606)	(19,000)	87,701
Restricted income funds					
Future tours	1,135	0	0	0	1,135
Future social activities	266	1,095	(366)	0	995
Commissioning future choral works	0	0	(500)	19,000	18,500
	1,401	1,095	(866)	19,000	20,630
Total funds	109,365	72,438	(73,472)	0	108,331

Note 3 Other information

The charity does not have any material commitments not provided for in the accounts
The charity has not given any guarantees to third parties that could be called on at the year end
The charity has not been granted any loans that are outstanding at the year end and are secured on its assets
The charity has not granted any loans that are outstanding at the year end to any institution or company connected with the charity
The charity did not make any ex-gratia payments during the year

Note 14 Declarations

The trustees have not changed the year end date nor the length of the charity's financial year
The charity does not have any designated funds
All the charity's operations are continuing operations and there were no operations discontinued or acquired during the year
No funds are in deficit at the balance sheet date

Note 15 Accounting Policies

Donations, legacies and similar incoming resources are included in the Statement of Financial Activities (SOFA) when the charity becomes entitled to the donation, legacy or similar income and any conditions for receipt are met

Incoming resources from tax claims are included on the SOFA at the same time as the gift to which they relate

Incoming resources from fundraising are reported gross in the SOFA

The value of any voluntary help received is not included in the accounts but is described in the annual report

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to the expenditure

Stocks are valued at the lower of cost or market value

Independent Examiner's Report on the Accounts

Report to the trustees/members of Wimbledon Choral Society On the accounts for the year ended 30 June 2016 set out on pages 1 - 8

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under section 144 of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- ☐ examine the accounts (under section 145 of the 2011 Act;
- ☐ follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the 2011 Act); and
- ☐ state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me cause to believe that in any material respect the requirements:
 - ☐ to keep accounting records in accordance with section 130 of the 2011 Charities Act; and
 - ☐ to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met: or
2. to which in my opinion, attention should be drawn to enable a proper understanding of the accounts to be reached.

Signed

Date

Name of principal:

Annette Cowley

Relevant professional qualification:

BA FCA

Name of firm:

Cowley & Co, *Chartered Accountants*

Address:

210 Worple Road, London SW20 8RH

Please reply to:
Groombridge House
17 Langley Road
Wimbledon
London SW19 3NZ

Proposed list of Officers and Committee – Season 2016/17

Chairman*
Vice-Chairman*
General Secretary*
Treasurer*
Publicity Officer*
Sponsorship Officer#
Concert Co-ordinator*#

Sarah Hendry
Christine Evans
Deborah Raymond
John Bright
vacant
vacant
Dominic Beecher

Librarian
Membership Secretary
Voice Representatives+

Vicky Isaacs
Laura Stewart
(S) Gwen Clayton (2) Helen Edwards (1)
(A) Corina Scott (2) Diana Tsung (1)
(T) *vacant* Andrew Oliver (1)
(B) Peter Hickson (2) Jeremy Collis (1)

Ex Officio Appointment

Music Director

Neil Ferris

* Trustees of the Society and Members of the Executive Group

These posts are appointed or co-opted by the Committee and are, therefore, not elected at the Annual General Meeting

+ Voice Representatives are elected for a two-year period, one of each voice retiring each year

(1) Due for re-appointment / election at AGM 2016

(2) Re-appointed/elected at AGM 2015